



CHADDS FORD TOWNSHIP SEWER AUTHORITY  
REGULAR MEETING  
SEPTEMBER 20, 2016

Board Members: Mark Stookey  
Amanda Konyk  
Dennis Henry  
Robert Lohr

Not Present: Ted Mennicke

Also Present: Amanda Serock, Township Manager  
Mike Sheridan, Solicitor  
Tom Leisse, Pennoni Associates  
Mike DiSantis, Delcora  
Valerie Hoxter, Assistant Secretary-Treasurer

ANNOUNCEMENTS

Mr. Stookey announced that Mr. Mennicke would not be attending the meeting as he has a previous commitment.

MINUTES

Upon motion and second (Henry/Konyk) the minutes from the July 19, 2016 meeting were approved.

PUBLIC COMMENT

There was no public comment.

DELCORA

Mr. DiSantis presented Delcora's written report for the months of July and August 2016. There were no violations at either plant during July. There was one violation at the Turners Mills plant during August for exceeding the monthly average limit for phosphorous. Mr. DiSantis informed the Board that they have tried an alternative chemical for phosphorous treatment. He also discussed several other approaches to changing the conditions in the plant to resolve the issue.

Ms. Serock reviewed two equipment purchases that were included in the 2016 Budget but have not been purchased. The Board previously planned to defer the purchases to 2017 but after discussion, decided to make the purchases prior to the end of 2016.

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Upon motion and second (Konyk/Lohr) the Board approved the purchase of a Flyght mixer for \$8,500 for the Turners Mill plant.

Upon motion and second (Henry/Lohr) the Board approved the purchase of Disc Filter panels for \$8,900 for the Ridings plant.

#### MANAGER

Ms. Serock presented her written report and further updated the Board on the status of the Act 537 Plan. She notified the Board that she is hopeful the Plan will be approved in the spring of 2017.

#### ENGINEER

Mr. Leisse presented his written report and further reported on the flow metering project and its results. Mr. Stookey commented that the Board of Supervisors has passed the I & I Ordinance and indicated he would like to send them a letter of thanks and appreciation for their efforts and cooperation in addressing this matter.

Mr. Leisse updated the Board on the status of the PA Small Water and Sewer Program grant application process as well as the sludge hauling and disposal bid process.

#### SOLICITOR

Mr. Sheridan presented his report and reviewed the Novakis (Springwater Plaza) Operation Maintenance and Oversight Agreement with the Board.

Upon motion and second (Konyk/Henry) the Board approved the Novakis Operation Maintenance and Oversight Agreement.

Mr. Sheridan updated the Board on the status of the Springhill Farm Intermunicipal Agreement.

Mr. Sheridan informed the Board of recent communication with Joseph Grace's attorney regarding documentation of four (4) EDUs previously transferred to Parkside Associates (Olde Ridge Village). Mr. Grace's attorney indicated his client would be willing to sign an affidavit attesting to the fact that he previously transferred four (4) EDUs to Parkside Associates. After discussion with the Board, it was suggested that both parties (Mr. Grace and Mr. Pileggi of Parkside Associates) sign affidavits attesting to the transfer of these four (4) EDUs.

Upon motion and second (Konyk/Henry) the Board approved the acceptance of affidavits (if received) from Mr. Grace and Parkside Associates as proof of the transfer of four (4) Ridings Plant EDUs from Mr. Grace to Parkside Associates; which is consistent with correspondence from former Chairman of the Sewer Authority, Keith Klaver.



## ASSISTANT TREASURER

Ms. Hoxter presented the Assistant Treasurer's written report.

Upon motion and second (Lohr/Konyk) the Board approved ACH and check payments for August 2016 in the amount of \$17,138.86.

Upon motion and second (Lohr/Konyk) the Board approved ACH and check payments for September 2016 in the amount of \$71,172.16.

Mr. Stookey provided background on the Board's decision to invest funds with the Pennsylvania Local Government Investment Trust (PLGIT), including safety and improved interest without complicating administration for Authority staff. Mr. Stookey also updated the Board on options for investments, protections and duration of investments. Ms. Serock informed the Board that participation in PLGIT requires a Resolution.

Upon motion and second (Konyk/Henry) the Board passed Resolution 2016-02 authorizing participation in the Pennsylvania Local Government Investment Trust (PLGIT).

Upon motion and second (Stookey/Lohr) the Board authorized investing one-hundred percent (100%) of the current Infrastructure Reserve account and one-hundred percent (100%) of the Cash Flow Reserve account in PLGIT instruments to be selected by Mr. Henry and Mr. Stookey with a duration of no more than one year as well as up to \$100,000 of the operating checking account balance in PLGIT instruments to be selected by Mr. Henry and Mr. Stookey with a duration of not more than one year with the assistance of Ms. Hoxter and Ms. Serock.

## OLD BUSINESS

There was no old business.

## NEW BUSINESS

Upon motion and second (Konyk/Henry) the Board authorized advertisement of the sludge hauling bid.

Upon motion and second (Lohr/Henry) the Board passed Resolution 2016-03 to authorize the submission of a PA Small Sewer and Water Grant to the Commonwealth of Pennsylvania's Financing Authority.

Ms. Serock reviewed her Memorandum on the Preliminary 2017 Budget and further reviewed specific line items with the Board. After discussion with the Board, Mr. Stookey asked Board members to take time to review and absorb the information in the budget and send any questions to Ms. Serock. Mr. Henry suggested the Authority inform users if the rates for 2017 remain the same, and it was



recommended that a letter be sent with the first quarterly invoices in 2017. The final 2017 Budget will be presented to the Board at the November 2016 meeting.

Upon motion and second (Henry/Konyk) the meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Valerie Hoxter  
Assistant Secretary/Treasurer